

UNIVERSITY OF DAR ES SALAAM



PROCEDURE FOR CHANGE OF DEGREE PROGRAMME

All first year students are required to register in the academic programmes they have been admitted to. Those wishing to transfer from one academic programme to another will be allowed only where the student has higher points than the cut off point for the academic programme for which transfer is being sought, and a vacancy exists in that programme.

All applications should therefore reach the Director of Undergraduate Studies before 16th November, 2018.

Students wishing to transfer from one academic programme to another should address their letters to:

The Director of Undergraduate studies

u.f.s. Principal of the College or Dean of School the student wants to transfer to

u.f.s. Head of Department responsible for the programme to which the student seeks to be transferred to

u.f.s. Principal of College or Dean of School the students wants to be transferred from

u.f.s. Head of Department responsible for the programme from which the student seeks to be transferred from

N.B.

Applications that will reach the Directorate after 16th November, 2018 **WILL NOT** be processed.

Applications from students who have NOT PAID their Tuition fee **WILL NOT** be processed.

A handwritten signature in blue ink, appearing to read 'Egbert Mujuni', is placed above the printed name and title.

Dr. Egbert Mujuni

Director of Undergraduate Studies